

**City of Bellevue
Bellevue Diversity Advisory Network
Meeting Minutes**

January 28, 2020	Bellevue City Hall
6:00 p.m.	Room 1E-112

Members present (14): Aisha Kabani, Alaric Bien, Angela De La Hoz, Diane Li, Eloisa Tran, Faizal Kassamali, Guang-an Wu (GW), Haruka Kojima, Jenn Karls, Karia Wong, Nahyeli Mendivil, Phil Peterson, Sapan Parekh, and Seema Bahl.

City staff members: Yuriana Garcia Tellez, Diversity Outreach and Engagement Administrator

Recording secretary: Phil Peterson

1. Call to order:

- a. Alaric called the meeting to order at 6:02pm
Roll call was initiated at 6:03pm
- b. Adoption of the agenda: GW moved, Sapan seconded, unanimously approved
- c. Adoption of the minutes: Sapan moved, GW seconded, unanimously approved

2. Public comment: none

3. Ice Breaker: BDAN members participated in a human bingo activity

4. MLK Event Debrief: Yuriana

- a. There was a good turnout at Factoria Mall. Being close to the music was helpful to meet more people. Many kids were there. It was helpful to have handouts and gifts. People came interested in both census information, as well as BDAN.
- b. Discussed alternative locations, such as, a community center. Recommended that the city consider traffic and parking, as well as, foot traffic. Recommend one of the malls, such as Crossroads Mall or Factoria Mall, but not Bellevue Mall
- c. Helpful to coordinate around a kid's event, such as a school's band playing, which draws in parents.

5. BDAN Survey: Yuriana

- a. This survey helps us to do a better job as a team, and also helps Yuriana report back to the city.
- b. We had a minimal response, and so the request is for at least 20 responses by next meeting. "Being responsive," was added to the Community Agreement.

6. Bylaws: Alaric

- a. The following summarizes changes to the bylaws:
 - i. The mission statement is adjusted on page 1
 - ii. The comments are moved on voting on page 2 to the membership section

- iii. The composition should be 21 members on page 2
- iv. Regarding non-voting members, this allows invited members of the public to more fully participate in the discussion beyond just making a public comment. Requested operating procedures for public comment. See page 3.
- v. Membership section items moved from page 2 and added clarification on the period of time in which missed meetings would be calculated.
- vi. Suggestion that we elect officers every year in August. Discussion on whether this should be an annual election. Unsure if those leaving the board are the best people to vote for future members when they are no longer serving on the board. Two questions: move from 2 to 1-year term, from calendar to school year, and whether someone must serve for a year before running for office.
 - 1. The majority voted 8 to 6 for the 2-year term for officers to continue as currently stated.
 - 2. The majority voted 8 to 2 for the officers to continue during the calendar year as currently stated.
 - 3. The majority voted 6 to 5 in favor of the change to get rid of the 1 year waiting period.
- vii. The officer duties allow for extenuating circumstances, and language is updated to be more clear on page 5.
- viii. Ex-officio officers are not required, but are allowed on page 6.
- ix. Public comment is updated to 4 minutes and up to a maximum of 20 minutes per meeting on page 6.
- x. Updated specific times for retreat and new member orientation, and voting expectations on pages 6 & 7.

7. Committee Updates:

- a. Community Engagement: Margie was absent - No update.
- b. Communications: Sapan - The committee is discussing how to go about receiving and giving information.
- c. Culturally Responsive Government: Jennifer - The committee is discussing how to create a feedback loop of communication between the government departments and BDAN. In response, those in attendance at tonight's meeting discussed upcoming departments coming to present to BDAN.
- d. Cultural Liaisons: GW - The committee is working on a purpose statement, evaluating what other cities are doing as well. They decided on future meeting times. In response, those in attendance at tonight's meeting discussed the need, focus, and other examples of this role in other organizations and cities.

8. Diversity 5th Year Anniversary: Yuriana

- a. We discussed the involvement by BDAN. The city is celebrating this anniversary in a 1-day conference on March 19th at City Hall. Yuriana is inviting anyone who wants to meet and help at a breakout session during the 1-day conference. Haruka, Sapan, Diane, Nahyeli, and Karia volunteered. A video is to be created to share anyone who has been impacted in one way or another through this initiative. There will be a time to reflect, and a time to cast vision towards

the future. This is both for the public and for jurisdictions in the surrounding area. BDAN is invited to attend. Starts at 8:30a to 1:00p. More details to come early next week.

9. Announcements:

- a. Alaric shared a 3rd Annual Race and Leadership Summit at Lake Washington Institute. This is Eastside focused on racial equity and inclusion, sharing resources on March 27.
- b. Yuriana shared about “Unity through Diversity,” on January 31 at Bellevue Youth Theater.
- c. Yuriana shared about Cultural Conversations, entitled, “Just Between Us,” on Wednesday February 5th.
- d. Yuriana shared about funding and sponsorship requests as small grants for events and programs within the City of Bellevue. This is being released next week.
- e. Haruka shared about the Community Safety Forum on February 13th.
- f. The goal is to have a work plan for BDAN as a whole by January. Include Yuriana in communication.
- g. Sapan shared about a movie “Spawning Ground” on February 8th at 5pm.

10. Close of Session:

- a. Next meeting in February
- b. Motion to Adjourn: Alaric @ 7:41p