



INTERPRETATIONS & PROCEDURES

DEVELOPMENT SERVICES DEPARTMENT

BUILDING DIVISION

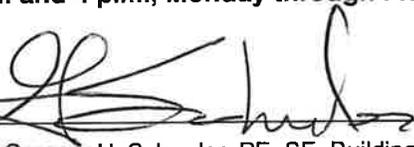
CODE: 2015 International Building Code **INDEX NUMBER:** IBC-2019-001
SECTION: 1010 **ISSUE DATE:** 07/15/2019
SUBJECT: **Conference Room Occupant Loads**

The Occupant Load of a conference room within a Group B occupancy that will be primarily used by employees of the tenant space, will be determined in one of two distinct ways as indicated below.

- For exiting requirements from the conference room itself the occupant load shall be based on IBC Table 1004.1.2. In most cases this is *Unconcentrated Assembly* taken at 1 occupant per 15 square feet.
- The contributing occupant load from the conference room to the overall occupant load of the tenant space or area in which it is located shall be at a factor of 1 occupant per 50 square feet. It is assumed that the primary users will be individuals from the same story, already occupying a portion of the space under consideration.

If it is clear that the conference room will be occupied by people other than employees of the tenant in which the room is located, then the contributing occupant load for the space will be determined using IBC Table 1004.1.2. In most cases this is *Unconcentrated Assembly* taken at 1 occupant per 15 square feet.

Note: For questions concerning required permits please visit or call Development Services (425-452-4121) between 8 a.m. and 4 p.m., Monday through Friday (Wednesday, 10 to 4).

SIGNATURE: 
Gregory H. Schrader, PE, SE, Building Official

DATE: 7/15/19

ATTACHMENTS: N.A.

SUPERSEDES: UBC-96-04