CITY OF BELLEVUE BELLEVUE DIVERSITY ADVISORY NETWORK MEETING NOTES

June 26, 2018 6:00 p.m. Bellevue City Hal Room 1E-112

BDAN MEMBERS PRESENT: Alaric Bien, Jennifer Karls, Aisha Kabani, Margie Ye, Justin Daigneault, Mohamed Bakr, Tom Brewer

BDAN MEMBERS ABSENT: Anthony Austin, Aleksandra Poseukova, Eloisa Tran, Chinar Bopshetty, Jingdong Yu, Haruka Kojima, Linda Whitehead, Edilberto Flores, Andrew Kelly

STAFF/OTHERS PRESENT: Mark Manuel, Cherry Cayabyab (CGC Consulting), Community Liaisons

NOTETAKER: Tom Brewer (Interim Secretary) Absent a quorum no official meeting was called to order and these are notes rather than official minutes.

FACILITATOR: Vice Chair, Aisha Kabani

**BELLEVUE DIVERSITY FORUM:**

* Cherry Cayabyab welcomed the Community Liaisons and asked everyone in the room to offer a self-introduction and state their affiliation.
* BDAN members and the Community Liaisons participated in an “Icebreaker” activity that will be used in the Diversity Forum.
* Cherry called on her assistant, Amy, to describe the food and childcare provisions for Saturday’s event.
* Cherry used the FACILITATOR PACKET and AGENDA (draft) to walk us through the planned event on Saturday 6/30/18 at Bellevue College. (See Document)
* There was discussion about the name tags for the event – designations, etc. Also discussion regarding tables and seating of affinity groups.
* BDAN Members will serve in a variety of ways during the Diversity Forum Event.

**CULTURALLY RESPONSIVE GOVERENANCE SUBCOMMITTEE:** Jennifer Karls shared a diagram that displays BDAN’s Outreach & Engagement Advisory Model. It describes the step by step process by which BDAN can actually deliver advisory services to departments, initiatives, projects, etc. throughout the city. We will experiment with this model over the summer and expect to follow it frequently in the next calendar year. (See Document)

**BDAN ORGANIZATIONAL DEVELOPMENT:**

* During July and August BDAN will recruit new member applications. We desire to seat 7 to 9 new members on BDAN by the end of August.
* BDAN Retreat will be on September 8, 2018 from 10:00 a.m. – 4:00 p.m.
* During October & November we will establish BDAN leadership for the New Year.
* January 2019 – BDAN will be delivering advisory services.

**BDAN BYLAWS:**

A revised draft of the By-Laws has been posted on SharePoint and all BDAN members should be familiar with them when we meet next on JULY 24th. We will vote on them at the July meeting.

**WELCOMING WEEK ACTIVITY:** BDAN will host an event similar to the one held last year. May have partnership with a Bellevue Rotary Group. Date and Venue TBD.

**BDAN EVALUATIONS:**  City staff and BDAN Leaders are developing a survey to gather evaluative feedback from BDAN members. Expect to receive this via Survey Monkey.

**MEETING ADJOURNED**

8:15 P.M.