

# AGENDA

## Parks & Community Services Board Regular Meeting

<p><b>Boardmembers:</b></p> <p>Sherry Grindeland, Vice-Chair</p> <p>Stuart Heath</p> <p>Debra Kumar</p> <p>Eric Synn</p> <p>Mark Van Hollebeke</p> <p><b>City Council Liaison:</b></p> <p>Jennifer Robertson, Councilmember</p> <p><b>Staff Contacts:</b></p> <p>Terry Smith – 425-452-5379</p> <p>Nancy Harvey – 425-452-4162</p>	<p>Tuesday June 14, 2016 6 p.m. – 8:30 p.m.</p> <p style="text-align: right;">Bellevue City Hall Room 1E-113 450 110<sup>th</sup> Avenue NE Bellevue, WA</p>																												
	<table border="1"> <thead> <tr> <th></th> <th style="text-align: right;">Page</th> </tr> </thead> <tbody> <tr> <td>1. <b>Call to Order of Meeting – Vice-Chair Grindeland</b></td> <td></td> </tr> <tr> <td>2. <b>Approval of Agenda</b> (1 minute)</td> <td></td> </tr> <tr> <td>3. <b>Approval of Park Board Minutes</b> (1 minute)</td> <td></td> </tr> <tr> <td>    <input type="checkbox"/> a. Minutes from May 10, 2016 Regular Meeting</td> <td style="text-align: right;">1</td> </tr> <tr> <td>4. <b>Oral Communications/Public Comments</b></td> <td style="text-align: right;">N/A</td> </tr> <tr> <td colspan="2"><i>Note: Three-minute limit per person; maximum of three persons permitted to speak to each side of any one topic. Five minutes if representing a group.</i></td> </tr> <tr> <td>5. <b>City Council Communication</b> (5 minutes)</td> <td style="text-align: right;">N/A</td> </tr> <tr> <td>6. <b>Chair Communication</b> (5 minutes)</td> <td style="text-align: right;">N/A</td> </tr> <tr> <td>7. <b>Board Communication</b> (7 minutes)</td> <td style="text-align: right;">N/A</td> </tr> <tr> <td>8. <b>Director’s Report</b> (5 minutes)</td> <td style="text-align: right;">N/A</td> </tr> <tr> <td>9. <b>Discussion/Action Items</b> (time for presentation/discussion)</td> <td></td> </tr> <tr> <td>    <input type="checkbox"/> a. <b>Board Elections of Chair and Vice-Chair</b> (5) (Board action requested) – Vice-Chair Grindeland</td> <td style="text-align: right;">11</td> </tr> <tr> <td>    <input type="checkbox"/> b. <b>Diversity Advantage Plan Update and Review of Draft ADA Self-Assessment and Transition Plan</b> (30/30) (Board feedback requested) – Jenni Mechem, Elaine Acacio, Mark Manuel</td> <td style="text-align: right;">13</td> </tr> </tbody> </table> <p style="text-align: center;"><i>Agenda continues on following page</i></p>		Page	1. <b>Call to Order of Meeting – Vice-Chair Grindeland</b>		2. <b>Approval of Agenda</b> (1 minute)		3. <b>Approval of Park Board Minutes</b> (1 minute)		<input type="checkbox"/> a. Minutes from May 10, 2016 Regular Meeting	1	4. <b>Oral Communications/Public Comments</b>	N/A	<i>Note: Three-minute limit per person; maximum of three persons permitted to speak to each side of any one topic. Five minutes if representing a group.</i>		5. <b>City Council Communication</b> (5 minutes)	N/A	6. <b>Chair Communication</b> (5 minutes)	N/A	7. <b>Board Communication</b> (7 minutes)	N/A	8. <b>Director’s Report</b> (5 minutes)	N/A	9. <b>Discussion/Action Items</b> (time for presentation/discussion)		<input type="checkbox"/> a. <b>Board Elections of Chair and Vice-Chair</b> (5) (Board action requested) – Vice-Chair Grindeland	11	<input type="checkbox"/> b. <b>Diversity Advantage Plan Update and Review of Draft ADA Self-Assessment and Transition Plan</b> (30/30) (Board feedback requested) – Jenni Mechem, Elaine Acacio, Mark Manuel	13
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Wheelchair accessible. American Sign Language (ASL) or other interpretation available upon request. Assisted listening devices available. Call at least 48 hours in advance for any request. 425-452-4162 or Relay Service 711.



10. <b>Boardmember committee/liaison reports</b>	N/A
11. <b>New Business</b> (1 minute)	
<input type="checkbox"/> a. Future agenda items	N/A
12. <b>Other Communication</b>	
<input type="checkbox"/> a. CIP Project Status Report	21
<input type="checkbox"/> b. Bellevue Family 4 <sup>th</sup> of July memo	25
<input type="checkbox"/> c. BelRed Look Back memo	27
<input type="checkbox"/> d. World Elder Abuse Awareness Day Proclamation (included in City Council packet for 6-6-16)	29
<input type="checkbox"/> e. Memo re Bellevue Youth Theatre Award (included in City Council packet for 6-6-16)	31
<input type="checkbox"/> f. Email re problem with trail and subsequent praise for trail crew	33
13. <b>Information</b>	
<input type="checkbox"/> a. List of upcoming Parks special events	37
<input type="checkbox"/> b. Bellevue Family 4 <sup>th</sup> of July – Downtown Park	25
<input type="checkbox"/> b. Next regular Park Board meeting – July 12	N/A
14. <b>Oral Communications/Public Comments</b>	
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15. <b>Adjournment</b>	

Email the Board: [parkboard@bellevuewa.gov](mailto:parkboard@bellevuewa.gov)

**WELCOME TO YOUR  
BELLEVUE PARKS & COMMUNITY SERVICES BOARD  
MEETING**

Most Parks & Community Services Board business is conducted in public, and citizens are most welcome to watch and listen.

In order to hold a meeting, a quorum of at least four Boardmembers must be present. The Board follows the City Council's example, which operates under its own Rules and Procedures, and conducts its meetings according to *Robert's Rules of Order*.

Boardmembers may add items to the meeting's agenda for discussion or action, with a majority vote of those present, at the time when the agenda is approved.

Before any agenda item can be acted upon, the Chair will call for a motion to take action on that item. After the motion is seconded, the Board discusses the arguments for and against the motion.

Sometimes a Boardmember will propose a different course of action on a subject on the agenda. This is called a substitute motion and also requires a second. After discussion, the substitute motion is voted upon first. If a majority of the Boardmembers vote for the substitute motion, it passes and the matter is completed. If the substitute motion fails to obtain a majority, the Board returns to the original motion and continues to discuss and vote on it.

Other times, a Boardmember may wish to change a pending motion in some way. This is called an amendment. It also requires a second and is voted upon before a vote is taken on the main motion. If the amendment passes, the main motion is then voted upon "as amended." If the amendment does not receive a second or a majority vote, the main motion, as originally proposed, is voted upon.

When necessary, the Board may recess to an executive session. During these closed sessions, the Boardmembers are limited, by law, to discussing only such items as personnel issues, property acquisition and disposition; or to receiving advice from legal counsel on pending or potential litigation. The Chair or Vice-Chair will announce both the reason for any executive session and the anticipated time when the Board will return.

