

Approved

KCLS Library Advisory Board

Monthly Meeting Minutes

January 19, 2016

Opening

The regular meeting of the KCLS Library Advisory Board was called to order at 5:05PM on January 19, 2016 in the Lake Hills Library by Judy Bailey, President.

Present

Board Members: Judy Bailey, Chad Davis, Cris Dreher, Loretta Lopez, Peter Maxim, Barbara Spindel, Alice Tow

KCLS Representatives: Debra Westwood, Amy Egger, Jennifer Wiseman

Friends of the Library: Carol Stromberg

Public Comment Period

Sally Holmes related to the Board that she had attended the most recent meeting of the KCLS Board of Trustees to bring to that forum the issues she had raised previously with this Board. She further stated that she was dismayed that she did not receive an indication that any action would result or even a response to her questions. Barbara stated that the KCLS Board has certain meetings that are specified as “public forums” and those meetings are the normal venue for taking in and addressing complaints or suggestions for improvements. Sally was not aware of this and stated that she would look for the next opportunity for that type of contact.

Approval of Proposed Agenda

The agenda was agreed to as proposed.

Approval of Minutes from November 2015 Meeting

The minutes were approved with the addition of corrections and amendments presented. A corrected set will be distributed after the meeting.

Open Issues

A discussion was raised relative to the establishment of time allotments to the various segments of the meeting to improve efficiency and work toward covering business within the scheduled time. A motion was made, seconded, and approved to begin that process with the February meeting to see if this added feature will help meet the goal of keeping the meeting focused and allow us to complete the agenda on-time.

Jennifer Wiseman presented information to the Board on the role of a Library Advisory Board to support our continuing exploration of the areas of focus and opportunities for engagement. The information presented will support our development of strategy and

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identification of potential areas on which the Board may choose to work. Key considerations are:

KCLS Board is responsible for policy and governance of the system. Advisory Boards are responsible for providing community input on needs, interests, potential opportunities, etc. There are three key roles for an Advisory Board (Ambassador, Advocate, Asker). Jennifer presented several examples of what other Boards had done or were doing in each of these.

The Bellevue Advisory Board has an opportunity to decide which direction(s) it chooses to take and will continue the dialogue at future meetings. It was suggested that each Board member set personal goals for participation in 2016. It was agreed that we should discuss this concept further.

Old Business

The ongoing issues related to parking (including challenges at Lake Hills and signage at Bellevue) was raised.

New Business

Debra Westwood reviewed recent circulation statistics. Checkouts at all branches are down (with Lake Hills down significantly – likely due to the ongoing construction). Online circulation was up 28% during the same period, continuing the trend we have seen for over a year.

The number of “Holds” has increased based on reduced usage from Seattle card holders.

The issue of dogs in the Library (Bellevue) was raised and a discussion ensued on the rules regarding service animals allowed in the library and how accommodation should be handled.

Carol Stromberg reported that the Friends of the Library auction raised approximately \$6,000 and was declared a great success.

Chad enquired about how the Hoopla app was fairing at the KCLS. (Hoopla allows for instant access and digital streaming).

Chad will be attending Library Legislative Day in Olympia and will report on the event at the next meeting.

The subject of extending our meeting times to 90 minutes from the current 60 was raised and will be addressed at our next meeting. A change would require rebooking our meeting space.

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Agenda for Next Meeting

Will be distributed prior to the February meeting.

Adjournment

Meeting was adjourned at 6:27PM by Judy Bailey, President. The next general meeting will be at 5:00PM on February 16, 2016, at the Newport Way Library.

Minutes submitted by: Cris Dreher

Approved by: