

## Harvey, Nancy

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**From:** Basich, Myrna  
**Sent:** Tuesday, June 02, 2009 4:28 PM  
**To:** betinaf@aol.com; billp@kcls.org; davidovcof@aol.com; gen@culturalentrepreneurs.com; jd.holder@verizon.net; roxannes@artsfund.org; myantis@Sparling.com; b.plaskon@proliancesurgeons.com; ddhoople@earthlink.net; ilmstout@att.net; neh32@hotmail.com; Pentony, Mike; skbeighle@comcast.net; froland@opcservices.com; g28kathy@aol.com; lynnerpt@live.com; mattlapine@gmail.com; merlekee@msn.com; veorrico@yahoo.com; sheffels@comcast.net; jsrobertson@comcast.net; hal@spectrumdevsolutions.com; dmathews@u.washington.edu; will.lai@gmail.com; Jay.Hamlin@microsoft.com; drjokinen@msn.com; ernie@esimas.com; francoislarrivee@comcast.net; joelg@designguildhomes.com; lisenorthey@comcast.net; thekiels3@msn.com; tomtanaka@comcast.net; jennicarter01@comcast.net; bhel461@ecy.wa.gov; mach.t@portseattle.org; dwmahon@mac.com; jr\_57@yahoo.com; keith@westcoastlandcare.com; steve.szablya@gmail.com; Council  
**Cc:** Sarkozy, Steve; Miyake, Brad; Terry, Matthew; Byrne, Mary Pat; Foran, Patrick; Leslie, Emily; Stroh, Dan; Inghram, Paul; Sparrman, Goran; Cieri, Dave; Smith, Terry; Harvey, Nancy; Vidmar, Dennis; Otal, Navdeep; Mccool, Kim; Nunnelee, Sandra J.  
**Subject:** Participation in election activities by Board/Commission members

The attached message relays Public Disclosure Commissions guidelines for appointed officials during election campaigns. The City Council values your service to the community and thanks you for your compliance.

If you have any questions, please don't hesitate to contact me.

Best regards,

Myrna Basich  
Assistant City Manager/City Clerk



Board\_commission  
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# MEMORANDUM

Date: June 2, 2009

To: Members of the Parks & Community Services Board and Arts, Environmental Services, Human Services, Planning and Transportation Commissions

From: Myrna Basich, Assistant City Manager/City Clerk

Subject: 2009 City Council Elections

As the election season has now officially commenced, with several candidates having filed their candidacy, we thought it would be useful to outline the following State Public Disclosure Commission guidelines governing use of public facilities and other resources in campaigns for public office:

- 1) Display of campaign literature, soliciting votes, requesting voter support, and seeking campaign contributions are not allowed on City premises. State law specifically prohibits the use of City facilities to support a campaign for office, including:
  - City-owned equipment such as computers, printers, FAX machines, photocopy machines, telephones, cell phones, and personal digital assistants;
  - Stationery and postage;
  - Time spent by employees of the City during working hours;
  - Vehicles to transport or display materials;
  - Office space (for preparing campaign materials, doing campaign planning, or talking about the campaign with candidates' constituents, supporters, staff and/or volunteers);
  - Publications and City mailing lists.
- 2) As appointed members of a Board or Commission, you are permitted to engage in political activities on your own time, and may use your title as an appointed Board or Commission member, but should clarify that you are speaking on your own behalf and not on behalf of the Board/Commission or the City.
- 3) You may attend any function or event at any time during the day and voice your opinion about a candidate as long as you are not being compensated and are not using any public equipment, vehicle or other facility.

The Public Disclosure Commission recognizes that Board and Commission members are unpaid volunteers, and has explicitly identified these guidelines for all such appointed officials. The City Council values your service to the community and thanks you for your compliance.

If you have any questions please feel free to contact me at 425-452-2733 or Lori Riordan at 425-452-7220.

cc: Steve Sarkozy, City Manager  
Brad Miyake, Deputy City Manager  
Lori Riordan, City Attorney

