



MEMORANDUM

Date: February 2, 2015

To: Parks & Community Services Board

From: Victoria Hollerbach, Project Manager (452-6850)
Parks & Community Services Department

Subject: Update on Ten-Year National Agency Re-Accreditation Process and Site Visit
(*No Board action requested*)

Introduction

At your meeting on February 10, staff will briefly update the Board on the Parks & Community Services Department's National Re-Accreditation process. This intensive process is administered by the Commission for Accreditation of Park & Recreation Agencies (CAPRA). CAPRA is affiliated with the National Recreation and Park Association (NRPA). This will be the third accreditation review for the Department (2005 and 2010). There are a total of 140 agencies nationwide that have achieved accreditation; our goal is to maintain our accreditation status. Bellevue Parks & Community Services is proud to be one of only three accredited agencies in Washington State.

Background

In February 2005 the Parks & Community Services Department initially obtained CAPRA accreditation. As part of this process, the Department is required to submit a self-assessment report to CAPRA during every five year cycle. The most recent self-assessment report will be submitted in March 2015. As with the last process, the assigned CAPRA site visitors will be reviewing our report in preparation of the site visit and final review, scheduled for June 30-July 2, 2015.

For the duration of the site visit, the team of three CAPRA officials will evaluate our department's documentation, the organization, and our park system. The visiting team members include:

- Cory Styron, Director of Parks, Recreation, & Cultural Affairs; City of Farmington, NM (Visit Chair)
- Gina Rivera, Grants & Special Projects Coordinator, Fort Lauderdale Parks & Recreation, FL (Visitor)
- Larry Zehnder, Retired, Chattanooga, TN (Visitor)

Action

At this time, no action is required on part of the Parks & Community Services Board. We will return to the Parks & Community Services Board in March and April, 2015 with additional documents for your review and endorsement. Your continued support of this process is deeply appreciated and valued by our staff at all levels. If you would like more information regarding the accreditation process, please feel free to contact Victoria Hollerbach at vhollerbach@bellevuewa.gov with questions or comments. Thank you for your time and consideration.

