

2014- Highland Community Center Rental Fees*

Operational Hours:

Monday – Friday: 9a-8:30pm
Saturday: 9am – 12am
Sunday: 12pm-6pm



HIGHLAND COMMUNITY CENTER

425-452-7686 or 425-452-6104

Room Rental Fees:

Room	Square Feet	Occupancy	Rental Fee
Multipurpose Room	3,000	250	\$80.00 per hr
Fireside Room	1,000	40	\$50.00 per hr
Resource Room	600	30	\$40.00 per hr
Art Room	800	45	\$50.00 per hr
Gymnasium	2000	200	\$65.00 per hr
Kitchen	Commercial	NA	\$35.00 per hr

Saturday & Sunday Package Options

Premium Fees for Holidays will apply – Check with Center for more info

Saturday Rental Package++	250 people.....	\$ 165/hour
Sunday Rental Package ++	250 people.....	\$ 115/hour

(Sunday Rental Package includes Multipurpose Room/Kitchen Only – (4) hour minimum

Rental must be completed by 9pm.

- 30% off regular rate for non-profit groups with proof of non-profit status
- No individual room rentals on Saturdays, rental packages only
- ++ **Saturday Package:** Includes Multipurpose Room, Fireside Room and Kitchen (4) hour minimum rental required

Deposits:

Security Deposit	Required for All Rentals	
	Non-Social Events	\$50
	Social Events Without Alcohol	\$250
	Social Events With Alcohol	\$500

Special Use Permits:

Catering fee	Required for all catered events.....	\$50
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Additional Charges:

Cleaning fee	If additional cleaning services are required after rental.....	\$75/hour
Rental Monitor Fee		\$15.00 per hour
Overtime charges	Twice the regular hourly rental rate	

** Additional staffing fees may be required for large groups, groups serving alcohol, and other groups at the facility's discretion.