



Bellevue City Hall Facility Use Rates

Meeting Rooms

Our indoor facilities are available in their standard configurations free of charge (unless you are organizing a “special event.” See special event rates). However, if your use of the space will require support or other assistance from us beyond booking the space, a flat rate applies. Support or other assistance from us includes, but is not limited to:

- Reconfiguring the space
- Providing additional furnishings
- Accepting deliveries
- Providing custodial service

1E-109, 1E-110, 1E-111	\$30.00
1E-118, 1E-119, 1E-121	\$40.00
1E-112, 1E-113, 1E-120	\$50.00
1E-108	\$70.00
Council Chamber	\$100.00
Concourse	\$200.00

Other Spaces

Our external spaces are not available free of charge; flat rates apply. If you are organizing a “special event” note that special events have different rates.

Plaza	\$200.00
Pavilion	\$100.00

Special Events

Special events are subject to flat use rates. If event occurs on consecutive dates, flat use rates apply to each date. Activities in the “special event” category generally require significant coordination and typically have 50+ attendees, and any of the following:

- Catering/food service
- Alcohol service (when approved by the City)
- Entertainment (including guest speaker)
- Permits (i.e. sound, right-of-way, banquet, etc)
- Media coverage
- Deliveries (including rented equipment)
- Activity impacts the use of adjacent spaces
- Space setup or reconfiguration

Time Frame	Rate	Damage Deposit (if applicable)
Event is 0-4 hours (including setup & takedown)	\$800.00	\$100 Damage Deposit
Event is 4-6 hours (including setup & takedown)	\$1000.00	\$150 Damage Deposit
Event is 6-10 hours (including setup and takedown)	\$1500.00	\$200 Damage Deposit
Event is >10 hours (including setup & takedown)	\$2000.00	\$300 Damage Deposit

Co-Sponsored Special Events

Special events that are sponsored by the City with an outside agency or group are charged a flat fee of \$500.00

Photography/Filming

Crew, Models, Staff: 1-20 people = \$1000/day
 (max. 8hr shoot, scheduled 21-50 people = \$2000/day
 outside of business hours) 51-100 people = \$3000/day
 Shoots outside of these parameters are made on a case-by-case basis at the City’s sole discretion.