



Altered Electrical Service Inspection Process

Single Family Residential

Electrical Permit Holder and Inspection Contact Responsibilities

The request must include the contact number of the person responsible for conducting the electrical installation.

It should be the installer's priority to have the meter base and service mast installed (where applicable) and have all required grounding/bonding completed.

All conductor terminations shall be torqued down for inspection. Completion of all items is required before re-energization of the service.

City of Bellevue Inspection Procedure

The inspector will call the inspection contact before 8 a.m. on the morning of the scheduled inspection and verify that they understand their responsibilities and confirm that the items noted above will be completed prior to the inspector's arrival. The inspector will coordinate a 2-hour window of when the customer can expect them to arrive at the site.

If the altered service is fully completed and no code violations are observed, the inspector will approve the service alterations.

If the customer's responsibilities are complete and code-compliant upon the inspector's arrival, but the remainder of the service installation is incomplete, the inspector may grant a partial service approval and apply a service approval sticker to the meter base. A subsequent inspection will be required on the following business day to verify the remainder of the service installation is complete.

If the contractor's responsibilities (see above) are not entirely complete when the inspector arrives and the meter base is already installed, the inspector may use discretion and apply an approval sticker on the meter base. The inspector will require the photos be sent to them via email that clearly show the terminations inside of the meter base enclosure.

A subsequent inspection will be required to verify compliance with all applicable codes. When this is completed, the Service and Final inspections will be approved, and the permit will be closed.