



Bellevue Fire Marshal's Office
 450 110th Avenue NE
 Bellevue, WA 98004
 (425) 452-2050 (Impairment Line)
 (425) 452-6872 (Fire Prevention)

REPORT OF IMPAIRED SYSTEM

For planned or emergency impairments to fire protection systems with a duration of more than 10 hours IFC 901.7

SECTION 1: Reporting Party's Information

Today's Date: _____

Name of person reporting impairment _____

Phone: _____ E-mail Address: _____

Company Name: _____

SECTION 2: Building's Information

Building Name: _____

Building Address: _____

Building Owner/Occupant: _____

Phone: _____ E-mail Address: _____

SECTION 3: Impaired System Information

I am reporting a: Scheduled Impairment Unscheduled Impairment

Type of Impairment: Suppression System Fire Alarm Smoke Control UL 300 System
 Emergency Generator Other: _____

Details on system location(s) and/or zone(s) affected: _____

Impairment began (or will begin) on: Date: _____ Time: _____	System will be restored to service (estimated) on: Date: _____ Time: _____
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Fire watch implemented: Yes No **Note: BFD will notify you if additional mitigations are necessary*

Check each of the following that have been done in order to notify building tenants? (Mark all that apply)

E-mail each tenant Post signs in lobby and at entrances to suites Distribute flyers Call each business that will be affected

_____ Name of Impairment Coordinator	_____ Phone number	_____ E-mail address
_____ Name of person on site	_____ Phone number	_____ E-mail address

INSTRUCTIONS FOR NOTIFYING THE BELLEVUE FIRE DEPARTMENT OF SYSTEM IMPAIRMENTS

BFD must be notified immediately regarding any emergency impairment that is anticipated to last more than 10 hours. BFD must be notified a minimum of 5 business days, in advance, of any planned impairments that will last more than 10 hours. The notification process has two mandatory steps:

- 1) E-mail this form to the Bellevue Fire Department at Impairmentnotification@bellevuewa.gov
- 2) Call the Bellevue Fire Department Impairment hotline at (425) 452-2050 and leave a message