

**City of Bellevue  
Library Advisory Board**

Monthly Meeting Minutes  
October 17, 2023

**OPENING**

The regular monthly meeting of the Library Advisory Board (the “Board”) was called to order at 4:40 PM on October 17, 2023 by Gunjan Murarka, Vice President. The meeting was held in person at the Lake Hills Library with an option for hybrid attendance via Zoom.

**MEETING ATTENDANCE**

Board Members Present: Kim Anderson (arrived 5:12 PM), Gunjan Murarka (left 5:05 PM), Kat Pipkin (remote), Sarah Rock, Jim Rusk (arrived 4:45 PM), and Imran Siddique.

Board Members Absent: Sam Fetchero

KCLS Representative(s): David Frappier, Ian Chapman

Friends of the Bellevue Library: Susan Peterson

Newport Way Library Association: NONE

Guests: NONE

**APPROVAL OF MINUTES**

The meeting minutes for September 19, 2023 were approved as written.

**APPEARANCES AND PUBLIC COMMENT PERIOD**

There were no public comments.

**REGULAR BUSINESS**

**Agenda Item #1: Continued Discussion of Bylaws**

This item was held until the next meeting.

**Agenda Item #2: Outreach efforts**

This item was held until the next meeting.

**REPORTS**

**Report #1 – Bellevue Library staff reports**

David Frappier shared several updates for the Lakeview region.

- Kirsten Corning accepted a new position as Adult & Community Services Manager for KCLS. Recruitment for her former position (Information Services Manager) will begin soon.
- Autumn programming is underway. Talk Time is a big part of the programming that is returning following the pandemic. Makerspace programming is also ramping up.
- The Bellevue Regional Library restroom renovation project is underway and should be completed in the middle of November.

Ian Chapman shared an update about Lake Hills Library. He has been with the library system for over 10 years in a variety of roles and is currently one of the two Information Services Managers for the Lakeview (Bellevue) region with Kirsten Corning previously serving as the other. He provided a summary of the Summer Reading Program at Lake Hills. They had 266 finishers for the program at Lake Hills this year compared to only 182 finishers last year. The branch is restarting many programs that had been on hiatus since the pandemic including reading buddies and tutoring.

Ian shared demographic data about the Lake Hills branch including the languages spoken by residents who live near the library. The top 5 languages are English (72%), Spanish (9%), Chinese (2.9), Russian (1.7), and Vietnamese (1.3). There are many patrons who use the library branch to access the internet or to use the library's WiFi on their own device. Ian answered questions about the data and will send the presentation to board members after the meeting.

David Frappier shared an update from the KCLS all-staff day or in-service training that took place last week. One of the main topics was intellectual freedom and the challenges faced by libraries. The board agreed it would be good to learn more about this topic. David will work with to schedule a presentation for the board at a future meeting.

#### **Report #2 – Bellevue Friends of Library**

Susan Peterson shared an update. The corner shop is very busy. Saturdays are the busiest days for both shopping and for donations. The holiday sale will be on November 3 and 4. Donations have been mixed.

#### **Report #3 – Newport Way Library Association**

Kim Anderson shared an update. The Association is gearing up for their winter sale on November 17 and 18. Before the pandemic, the group used to sell 125 boxes of books at their winter sale. Donations have been down and they expect to sell about half the number of boxes of books. The group is working to increase their marketing of the donations program.

A question for board consideration: Is there anything the board can do to support donations for the Friends groups?

#### **NEW BUSINESS**

None

#### **ADJOURNMENT**

The meeting was adjourned at 5:26 PM.

**UPCOMING:** The next meeting will be held on November 21, 2023 at Bellevue Regional Library at 5:00. The meeting agenda will be distributed before the next meeting.

#### **Locations for upcoming meetings:**

- November 2023: Bellevue Regional Library
- December 2023: no meeting

**Minutes Submitted:** By Sarah Rock

**Approved at the November 21, 2023 Bellevue Library Advisory Board Meeting.**