

10.27.22 CCC Meeting Minutes

CCC Members in Attendance: Dr. Randy Nunez, Monik Martinez, Gloria Northcroft, Royce Yuen

Staff in Attendance: Dr. Marcus Johnson, Dr. Linda Whitehead, Sara Boyle

5:29: Met quorum and meeting was convened by Dr. Marcus Johnson; facilitator asked if anyone had any questions. No questions. Continued to member and staff introductions.

Agenda Item I: Establish Bylaws

Marcus Johnson spoke to the need to establish bylaws and create some structure around the group. CCC members were encouraged to take a look at a draft sample of potential bylaws.

Monik Martinez asked to add committee's use of budget and role in subcontracting to the agenda.

Dr. Nunez asked how this draft bylaws differed from other bylaws used by other Boards and Commissions.

Mr. Northcroft asked about the participation of youth in the CCC and encouraged additional youth participation of CCC. Mr. Northcroft referenced the incoming new Superintendent of schools as an opportunity for engagement. Students need the ability to state problems and needs directly to leadership and this is a way this team can work proactively to support students. Mrs. Northcroft seconded the sentiment and voiced the need for students to feel their voices are heard. They need to know that someone is supporting them.

Monik offered distinction between the power of CCC to work with the School District versus the power a group such as the School District Advisory Board would have to influence the school district. There was nodding agreement that CCC will need to center the voices of youth. She also spoke to the need for this group to have bylaws in order to establish structure.

Marcus seconded the idea.

Mr. Northcroft spoke to the need for this work to move past just dialogue in to measurable results. Mrs. Northcroft agreed.

Monik asked if we would be going through the bylaws as a group during the meeting or if the group would be providing feedback over e-mail after the meeting. Sara recommended we return to Randy's question and highlight some of the differences between Board and Commission bylaws and the drafted bylaws for CCC.

Marcus explained the "hybrid" nature of CCC, in which it sits somewhere between a formal Board or Commission and a City-Manager appointed advisory team. As such, the bylaws reflect those differences. CCC has a broader scope than many Boards and Commissions. Recruitment requirements of new members also looks significantly different compared to Boards and Commissions, which is also reflected in the bylaws. Members agreed it is important to review this document and come to a conclusion outside of the meeting in order to have a governance structure. Members will review the bylaws and provide feedback to staff via e-mail. Staff will apply feedback to the bylaws and return back to members prior to the next meeting. The goal is to approve bylaws next meeting. The group will take the same

process for the CCC recruitment application materials. These approvals will not need to go through Council approval.

Linda also added that City attorneys will always have to take a look at bylaws to ensure there is nothing out of the ordinary. However it is a much shorter process than a traditional Board or Commission.

Dr. Nunez asked if we are able to set our own quorum. Marcus responded that 11 members was included in the original memo passed by City Council, so it's possible we would need to go to Council to change that number. The quorum will always be based on the number of active members and is subject to OPMA requirements.

Marcus moved on to Agenda Item III: CCC Budget and Joshua Barr. Joshua Barr is a Civil Rights Attorney out of Des Moines who has facilitated many community dialogues on race in Illinois. The DA Team was interested in bringing Barr to Bellevue to help facilitate a series of intersecting projects centered around DEI in order to build capacity and connect these projects. There was a realization that capacity lacked to address all of the projects concurrently.

Linda explained that the CCC budget of \$150,000 is used to fund all aspects of CCC, including stipends, food, operating costs, activities the team chooses to host, and any consultants that come in. There is a possibility of additional funds being used from the DEI operating budget to fund this project as well. CCC will be one of the groups at the table involved in scoping the work of Joshua Barr. This group will have the opportunity to recommend other activities they would like to engage in to drive their work.

Monik asked if this group will have the opportunity to review the contract and provide feedback. Dr. Whitehead responded that feedback will not likely be possible given a short timeline but she is happy to send out the scope of work to the team.

Monik voiced concern and confusion about the role of CCC in providing feedback about this contract and future contracts and how they could be or will be involved in decision making around contracts in the future. Dr. Whitehead said she can send out the scope of work to the group and can send out the signed contract after it is executed. Monik asked how much the contract is for. Dr. Whitehead responded it will depend on how many different departments choose to participate in the contract. CCC would only pay for their portion and would not cover the costs of other departments. Dr. Whitehead also referred to the Cross-Cultural Project and funding that was a major topic on Monday's Council meeting reviewing the 2023-2024 budget. That is also a project CCC could play a role in to ensure people of color are represented in that project.

Marcus brought two other projects to the group's attention that could also intersect with CCC, including influencing language around who has access to public defenders and how City policing and prosecuting makes use of probable cause language. There is also an ask from Mayor Robinson to get input on the naming of new parks. Documents are provided in the members' packets. Staff wanted to make sure CCC members are aware of the various projects coming down the pipeline that they could have opportunities to work on. This includes a newly re-vamped BDAN (Bellevue Diversity Advisory Network) that.

Group Members' agreed that next steps will be to review and provide feedback on the bylaws and application material for recruitment within the next two months. Monik asked follow-up questions regarding the group's authority to provide feedback on the Joshua Barr contract. The group will have the

ability to inform the scope of work. There was continued questions around what budget is still left to the group and what their authority is to drive that budget. Linda offered to create a soft budget that is projected out over the next year. Staff will provide this prior to the next meeting.

Randy asked about the CCC's commitment, especially regarding time, to the Joshua Barr contract. Will CCC have the capacity to engage in this work to the degree there are named in the scope of work and contract? Dr. Whitehead responded that CCC will only be a portion of the contract with Joshua Barr, but other advisory groups and departments will be involved.

Monik summarized her concern that CCC did not have an opportunity to provide feedback or be involved in the creation of execution of the Joshua Barr contract.

6:32: A CCC member left and the group lost quorum. The meeting ended.