

Sound Amplification Exception Request
Phone: 425-452-6914

Please note that sound amplification exception permits will only be issued to events which are open to the public. (Permits are not issued for private events)

1. Complete this form and submit with \$50 permit fee a minimum of 30 days prior to event date to:
Email: ParkRental@BellevueWA.gov OR Fax: 425-452-7221 OR
Drop-off: Bellevue City Hall, 450 110th Ave NE, Service First Desk, Monday-Friday, 9am-4pm OR
2. A Certificate of Insurance will be required.
3. Upon successfully meeting all requirements, you will be issued a Sound Exception Permit.

APPLICANT INFORMATION (Person Responsible Must Be On-Site in Park During Event)

Organization:	Today's Date:
Applicant Name:	Cell Phone #:
Email:	Work Phone #:
Mailing Address:	Home Phone #:
City: State: Zip:	

EVENT INFORMATION

Name of Park:	Site in Park:
Date of Event:	Anticipated Attendance #:
Type of Event:	
Time of Event (including set-up & clean-up):	
Proposed Time(s) of Operation of Sound Amplification Equipment:	
Approximate Distance Sound Will be Audible from Equipment:	
Description of Sound Equipment:	
Who is providing the sound equipment? <input type="checkbox"/> Bringing it ourselves (go to pg 2) OR <input type="checkbox"/> Renting it, if renting it are you? <input type="checkbox"/> Picking it up (go to pg 2) OR <input type="checkbox"/> Company is delivering to the park	

SOUND SYSTEM COMPANY INFORMATION

Name of Company:	Phone #:
Contact Name:	Cell #:
Mailing Address:	Email Address:
City: State: Zip:	

All companies conducting business in Bellevue Parks are required to have **both** a City of Bellevue and a Washington State Business License. For Bellevue Business License information have the company review the tax offices webpage at <https://bellevuewa.gov/city-government/departments/finance/business-taxes> or call them directly at 425-452-6851.

Certificate of Insurance is required. The City of Bellevue, its officials, employees and volunteers, PO Box 90012, Bellevue, WA 98009-9012 must be listed as Certificate Holder and named Additional Insured. Minimum amount of General Liability is \$1,000,000 per occurrence, \$2,000,000 aggregate. A minimum of \$500,000 Automobile Liability is required for vehicle access.

A. Sound may not be amplified in any City of Bellevue Park beyond a distance of 30 feet without a valid permit from the City Manager. The City Manager may grant or deny the permit or may grant the permit subject to additional conditions. Your application is governed by Bellevue City Code section 3.43.260 which says:

It is unlawful for any person to use, operate, or play or permit to be used, operated, or played in any park, any radio, tape player, television, musical instrument, record player or any other machine or device producing or reproducing sound at a volume that is audible at a distance over 30 feet therefrom, except pursuant to a permit issued by the City Manager or his or her designee.

- a. Subject to park availability, the City Manager or his or her designee may grant a permit granting an exemption to BCC 3.43.260(a) if the use of the sound amplification equipment:
 - i. Will not constitute a public nuisance;
 - ii. Will not endanger the public health or safety;
 - iii. Will not endanger public property; and
 - iv. Will be used at an event which is open to the general public.
- b. The City Manager or his or her designee may adopt administrative rules pursuant to BCC 3.43.030 relating to this section.
- c. Enforcement of this section shall be governed by the provisions of BCC 9.18.

In order for your request to be approved it must meet the criteria listed in section a. in the following ways:

- i. Nuisance Analysis: Amplified sound will not constitute a nuisance because amplified sound will occur between the times listed above. In addition to the hour restrictions, the volume of the amplified sound will not exceed 65 dba at 50 feet away or be audible outside the boundaries of the designated park, whichever distance is shortest.
- ii. Public Health and Safety: The event will not endanger the public safety, health, or welfare. No abnormally dangerous activities are scheduled to take place at the event.
- iii. Public Property: All activities planned for the event will comply with Parks & Community Services policies and procedures for use of a park.
- iv. Open to the Public: These events are open to all members of the public, regardless of age.

B. Please note that sound amplification exemption permits will only be issued for events which are open to the general public. (Private events i.e. weddings, company picnics, family reunions, etc. are not eligible for permits.)

C. Permits will not be issued for events at the Robinsglen Community Park or Lake Hills Access area, which are quiet zones. (See BCC 9.18.041.)

D. Will amplified sound equipment be used by you at the same location or on the same property on more than three days in any calendar week? Yes No

I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct. I further agree to comply with all applicable city codes and regulations related to sound amplification and any additional conditions of approval if I am granted a sound amplification exemption permit.

Applicant Name (Please Print)

Date

Applicant Signature (Required)